***A template for a letter confirming the authorized person designated to sign the Memorandum of Understanding (MOU) with Ubon Ratchathani University, Thailand. The letter is to be signed by the President.***

**[University Letterhead]**  
**[Date]**

**To Whom It May Concern,**

**Subject:** Authorization for [Authorized Person's Name] to Sign the Memorandum of Understanding (MOU) with Ubon Ratchathani University, Thailand

**Dear President of Ubon Ratchathani University,**

I, [President's Full Name], in my capacity as the President of [Your University Name], hereby formally confirm and authorize [Authorized Person's Full Name], holding the position of [Authorized Person's Title] at [Your University Name], to act as the designated representative of [Your University Name] for the purpose of signing the Memorandum of Understanding (MOU) with Ubon Ratchathani University, Thailand.

This authorization is granted under the full authority vested in me as the President of [Your University Name], and I affirm that [Authorized Person's Full Name] is fully empowered to execute the MOU on behalf of our institution.

Should you require any further clarification or verification regarding this authorization, please feel free to contact my office directly at [Contact Information].

Thank you for your attention to this matter.

**Yours sincerely,**

[Signature]  
[President's Full Name]  
President  
[Your University Name]  
[University Address]  
[Contact Information]