

คณบดีโรงเรียนเตรียมอุดมศึกษา



มหาวิทยาลัยอุบลราชธานี
เลขรับ 00314
วันที่ 20 ส.ค. 2563
เวลา 15:26 น.

ด่วนมาก

ที่ พม 0305/ ๖๐๐๑๐๑

ถึง มหาวิทยาลัยอุบลราชธานี

สำนักงานวิเทศสัมพันธ์
เลขที่รับ ๐๑๕
วันที่ 21 ม.ค. 2563
เวลา ๐๘:๓๑ น.

ด้วยกรมกิจการเด็กและเยาวชน กระทรวงการพัฒนาสังคมและความมั่นคงของมนุษย์ กำหนดส่งผู้แทนประเทศไทยเข้าร่วมโครงการ JENESYS 2019 หัวข้อ “การจัดการภัยพิบัติ” (Reconstruction from disasters) ระหว่างวันที่ 10 - 18 มีนาคม 2563 ณ ประเทศญี่ปุ่น โดยผู้เข้าร่วมโครงการจะต้องมีอายุระหว่าง 18 - 35 ปี กำลังศึกษาในระดับมหาวิทยาลัย หรือคนทำงาน หรือข้าราชการในสาขาที่เกี่ยวข้องกับการป้องกันภัยพิบัติ ปัญหาสภาพอากาศ หรือสาขาอื่น ๆ ที่เกี่ยวข้อง มีทักษะในการใช้ภาษาอังกฤษในระดับดี มีความรู้ที่จะสามารถเข้าร่วมการอภิปรายกลุ่มย่อยได้ ไม่เคยเข้าร่วมโครงการในต่างประเทศของกรมกิจการเด็กและเยาวชนในระยะเวลา 2 ปีที่ผ่านมา และไม่เคยได้รับทุนการศึกษาหรือฝึกอบรมในประเทศญี่ปุ่นเป็นผู้มีสุขภาพดี ไม่ตั้งครรภ์ โดยผู้จัดจะรับผิดชอบค่าใช้จ่าย เป็นค่าบัตรโดยสารเครื่องบินระหว่างประเทศ ค่าที่พัก ค่าอาหาร และค่าพาหนะตลอดการเข้าร่วมโครงการในประเทศญี่ปุ่น และผู้ได้รับการคัดเลือก รับผิดชอบค่าใช้จ่ายสมทบด้วยตนเองหรือเบิกจากหน่วยงานต้นสังกัด รายละเอียดปรากฏตามเอกสารแนบ

กรมกิจการเด็กและเยาวชน พิจารณาแล้วเห็นว่า หน่วยงานของท่านมีการจัดการเรียนการสอน/การดำเนินงานที่เกี่ยวข้องกับหัวข้อของโครงการข้างต้น จึงขอความร่วมมือพิจารณาคัดเลือกนักศึกษาหรือผู้ทำงานที่มีคุณสมบัติตามที่โครงการกำหนด จำนวน 1 คน สมัครเข้ารับการสอบสัมภาษณ์เป็นผู้แทนประเทศไทยเข้าร่วมโครงการ JENESYS 2019 หัวข้อ “การจัดการภัยพิบัติ” (Reconstruction from disasters) ระหว่างวันที่ 10 - 18 มีนาคม 2563 ณ ประเทศญี่ปุ่น ทั้งนี้ ขอความกรุณาท่านแจ้งรายชื่อผู้แทนพร้อมส่งใบสมัครให้กรมกิจการเด็กและเยาวชน ทางจดหมายอิเล็กทรอนิกส์ interexchange.dcy@gmail.com ภายในวันที่ 27 มกราคม 2563 ก่อนเวลา 12.00 น.

กรมกิจการเด็กและเยาวชน
16 มกราคม 2563

กองส่งเสริมการพัฒนาและสวัสดิการเด็ก เยาวชน และครอบครัว
โทรศัพท์/โทรสาร 0 2306 8697



ส่วนที่สุ่มบันทึกข้อความ

ส่วนราชการ สำนักงานวิเทศสัมพันธ์ สำนักงานอธิการบดี โทร.3040

ที่ อว 0604.5.1/จ-114 วันที่ 21 ม.ค. 2563

เรื่อง ขอเชิญเสนอชื่อนักศึกษา/บุคลากรสมัครเข้าร่วมโครงการ JENESYS 2019

เรียน คณบดี

- () เพื่อโปรดทราบ
- () เพื่อโปรดทราบและถือปฏิบัติตามนัยหนังสือดังกล่าว
- () เพื่อโปรดทราบและแจ้งผู้เกี่ยวข้อง คือ ทราบ
- () เพื่อโปรดแจ้งเวียนและประชาสัมพันธ์
- () เพื่อโปรดพิจารณา ในส่วนที่เกี่ยวข้องต่อไป
- () คณะที่สนใจส่งผู้สมัครเข้ารับทุนดังกล่าว จะต้องส่งเอกสารประกอบการสมัครมายังสำนักงานวิเทศสัมพันธ์ ภายในวันที่ 23 มกราคม 2563 ก่อนเวลา 16.30 น. โดยสำนักงานวิเทศสัมพันธ์ จะดำเนินการสอบคัดเลือกผู้สมัครเพื่อเป็นตัวแทนของมหาวิทยาลัยอุบลราชธานี โดยวิธีการสัมภาษณ์เป็นภาษาอังกฤษ ในวันที่ 24 มกราคม 2563 เวลา 10.00-12.00 น ณ สำนักงานวิเทศสัมพันธ์

(ผู้ช่วยศาสตราจารย์เฉลิมชัย วงศ์รักษ์)

ผู้ช่วยอธิการบดีฝ่ายวิเทศสัมพันธ์และการศึกษานานาชาติ

กวีเนืองแอทโทลลิมานี

มหาวิทยาลัยอุบลราชธานี
เลขรับ 00314
วันที่ 20 ส.ค. 2563
เวลา 15:26 น. *[Signature]*



ด่วนมาก

ที่ พม 0305/ ๖๐๐๑๐๑

ถึง มหาวิทยาลัยอุบลราชธานี

สำนักงานวิเทศสัมพันธ์
เลขที่รับ ๐๑๕
วันที่ 21 ม.ค. 2563
เวลา ๐๘:๓๑ น. *[Signature]*

ด้วยกรมกิจการเด็กและเยาวชน กระทรวงการพัฒนาสังคมและความมั่นคงของมนุษย์ กำหนดส่งผู้แทนประเทศไทยเข้าร่วมโครงการ JENESYS 2019 หัวข้อ “การจัดการภัยพิบัติ” (Reconstruction from disasters) ระหว่างวันที่ 10 - 18 มีนาคม 2563 ณ ประเทศญี่ปุ่น โดยผู้เข้าร่วมโครงการจะต้องมีอายุระหว่าง 18 - 35 ปี กำลังศึกษาในระดับมหาวิทยาลัย หรือคนทำงาน หรือข้าราชการในสาขาที่เกี่ยวข้องกับการป้องกันภัยพิบัติ ปัญหาสภาพอากาศ หรือสาขาอื่น ๆ ที่เกี่ยวข้อง มีทักษะในการใช้ภาษาอังกฤษในระดับดี มีความรู้ที่จะสามารถเข้าร่วมการอภิปรายกลุ่มย่อยได้ ไม่เคยเข้าร่วมโครงการในต่างประเทศของกรมกิจการเด็กและเยาวชนในระยะเวลา 2 ปีที่ผ่านมา และไม่เคยได้รับทุนการศึกษาหรือฝึกอบรมในประเทศญี่ปุ่น เป็นผู้ที่มีสุขภาพดี ไม่ตั้งครรภ์ โดยผู้จัดจะรับผิดชอบค่าใช้จ่าย เป็นค่าบัตรโดยสารเครื่องบินระหว่างประเทศ ค่าที่พัก ค่าอาหาร และค่าพาหนะตลอดการเข้าร่วมโครงการในประเทศญี่ปุ่น และผู้ได้รับการคัดเลือก รับผิดชอบค่าใช้จ่ายสมทบด้วยตนเองหรือเบิกจากหน่วยงานต้นสังกัด รายละเอียดปรากฏตามเอกสารแนบ

กรมกิจการเด็กและเยาวชน พิจารณาแล้วเห็นว่า หน่วยงานของท่านมีการจัดการเรียนการสอน/การดำเนินงานที่เกี่ยวข้องกับหัวข้อของโครงการข้างต้น จึงขอความร่วมมือพิจารณาคัดเลือกนักศึกษาหรือผู้ทำงานที่มีคุณสมบัติตามที่โครงการกำหนด จำนวน 1 คน สมัครเข้ารับการสอบสัมภาษณ์เป็นผู้แทนประเทศไทยเข้าร่วมโครงการ JENESYS 2019 หัวข้อ “การจัดการภัยพิบัติ” (Reconstruction from disasters) ระหว่างวันที่ 10 - 18 มีนาคม 2563 ณ ประเทศญี่ปุ่น ทั้งนี้ ขอความกรุณาท่านแจ้งรายชื่อผู้แทนพร้อมส่งใบสมัครให้กรมกิจการเด็กและเยาวชน ทางจดหมายอิเล็กทรอนิกส์ interexchange.dcy@gmail.com ภายในวันที่ 27 มกราคม 2563 ก่อนเวลา 12.00 น.

กรมกิจการเด็กและเยาวชน
16 มกราคม 2563
[Signature]

กองส่งเสริมการพัฒนาและสวัสดิการเด็ก เยาวชน และครอบครัว
โทรศัพท์/โทรสาร 0 2306 8697

ใบสมัคร
ผู้เข้าร่วมโครงการ JENESYS2019 หัวข้อ “การจัดการภัยพิบัติ”
(Reconstruction from disasters)
ระหว่างวันที่ 10 – 18 มีนาคม 2563 ณ ประเทศญี่ปุ่น

ติดรูปถ่าย

กรอกข้อความต่อไปนี้ให้ครบถ้วนด้วยตัวบรรจง

1. ชื่อ นาย/นางสาว ชื่อสกุล.....
(เขียนชื่อ นามสกุล เป็นภาษาไทย ตัวบรรจง)
Name Mr./Miss Surname
2. เพศ ชาย หญิง เชื้อชาติ สัญชาติ ศาสนา
3. เกิดวันที่ เดือน พ.ศ. (ค.ศ.) อายุ ปี เดือน.....
4. สถานที่ทำงาน.....
ตำแหน่ง..... แผนก.....
5. กรณีเป็นนิสิต/นักศึกษา กำลังศึกษาชั้นปี..... สาขาวิชา.....
คณะ..... มหาวิทยาลัย.....
6. ที่อยู่ปัจจุบัน.....
โทรศัพท์ที่บ้าน..... โทรศัพท์มือถือ.....
โทรสาร E-mail..... Line ID.....
7. เลขที่หนังสือเดินทาง (ถ้ามี)..... วันที่ออก..... วันที่หมดอายุ.....
8. บุคคลที่สามารถติดต่อได้ (กรณี) มีเหตุฉุกเฉิน
เกี่ยวข้องเป็น กับผู้สมัคร โทรศัพท์ที่บ้าน.....
โทรศัพท์มือถือ..... Email.....
9. ความสามารถทางด้านภาษาต่างประเทศ
9.1 ภาษาอังกฤษ ดีมาก ดี พอใช้
9.2 ภาษาอื่น ๆ หากมี (ระบุ)..... ดีมาก ดี พอใช้
10. ความสามารถพิเศษ (ให้แนบหลักฐานประกอบเพิ่มเติม (ถ้ามี) และในกรณีที่ต้องการเขียนเพิ่มเติมให้
เขียนในกระดาษเป็นพิเศษได้)
 เล่นดนตรี ฟ้อนรำ ขับร้อง กีฬา นันทนาการ
 ศิลปะป้องกันตัว (ฟันดาบ มวย ยูโด ฯลฯ) อื่น ๆ (ระบุ).....
11. ประสบการณ์ในการเดินทางไปต่างประเทศ
11.1 ณ ประเทศ ปี พ.ศ.
11.2 ณ ประเทศ ปี พ.ศ.
11.3 ณ ประเทศ ปี พ.ศ.
12. โครงการแลกเปลี่ยนเยาวชนระหว่างประเทศของกรมกิจการเด็กและเยาวชน หรือเดิมคือสำนักงานส่งเสริม
สวัสดิภาพและพิทักษ์เด็ก เยาวชน ผู้ด้อยโอกาส และผู้สูงอายุ ที่ผู้สมัครเคยเข้าร่วมโครงการมาแล้ว ณ ต่างประเทศ
12.1 โครงการ.....
ประเทศ..... ปีที่เข้าร่วมโครงการ.....
12.2 โครงการ.....
ประเทศ..... ปีที่เข้าร่วมโครงการ.....

13. ท่านมีความประสงค์ที่จะเข้าร่วมโครงการ JENESYS2019 หัวข้อ “การจัดการภัยพิบัติ”
(Reconstruction from disasters) เนื่องจาก

.....

14. ข้าพเจ้าขอรับรองว่าข้อความดังกล่าวข้างต้นนั้นเป็นความจริงทุกประการ หากมีการตรวจสอบพบ
ในภายหลังว่ามีข้อความที่ไม่เป็นความจริง หรือเอกสารที่ใช้ในการสมัครเป็นเอกสารเท็จ ข้าพเจ้ายินดี
ให้ตัดสิทธิ์ในการสมัครและการเข้าร่วมการประชุมฯ โดยไม่มีเงื่อนไข

ลงชื่อ ผู้สมัคร

(.....)

วันที่.....เดือน.....มกราคม...พ.ศ...2563

*กรุณากรอกข้อมูลทุกข้อ

** ผู้ประสานงานหลัก นางสาวธิศวรรณ สุวิวัฒนา นักวิเทศสัมพันธ์ โทร 09 3139 1116

ENESYS

Application Guidelines for JENESYS2019 Inbound Program

Group Theme: Exchange Program themed on Reconstruction from Disasters

(Country: Thailand)

1. Overview

JENESYS2019 is a people-to-people exchange program between Japan and the Asia-Pacific region launched by the Japanese Government, and will succeed JENESYS2018.

This program will include approximately 3,100 people who will be sent to or from Japan and the Asia-Pacific region in a year. Participants are expected to proactively disseminate information on Japan's attractions and contribute to promoting sustained attention to Japan.

*JENESYS: Japan-East Asia Network of Exchange for Students and Youths

2. Objectives

- (1) To promote mutual trust and understanding among the peoples of Japan and the Asia-Pacific region, and to build a basis for future friendship and cooperation.
- (2) To encourage an understanding of Japan's economy, society, history, diverse culture, politics and diplomatic relations.
- (3) To promote proactive dissemination on Japan's attractive points through all available methods of publication and communication.

3. Outlines of the Program

- (1) Period of the Program : 10 March, 2020 - 18 March, 2020 (Period of Stay in Japan)
- (2) Expected total number of the participants : 16 from 11 countries, 176 in total
<quota for each countries>
 - 6 participants ;
 - University / graduate school students, administrative officers or the persons concerned who are engaged or majoring in disaster prevention, climatic issue or other similar fields
 - 6 participants ;
 - University / graduate school students who are majoring in intercultural communication, including Japanese language learners
 - 4 participants ;
 - Working adults who are engaged in Japanese language education, such as teachers or educational administration personnels
- (3) Country of participants : Brunei, Cambodia, Indonesia, Laos, Malaysia, Myanmar, Philippines, Singapore, Thailand, Timor-Leste, Viet Nam
- (4) Language : English

(5) Place : Tokyo / Local (To Be Confirmed)

(6) Contents:

- ① To attend lectures related the theme.
- ② To visit site(s) related the theme.
- ③ To have workshop / reporting session.
- ④ To make courtesy calls to Ministry of Foreign Affairs.
- ⑤ To convey/spread information about Japan's attractions by SNS during and after the program, the implementation of each action plan after returning home, and cooperation to questionnaire for three months after returning

4. Qualifications for Participations

- (1) Must have nationality of Thailand
- (2) Must understand and agree to the purpose of JENESYS 2019 and this guideline.
- (3) Must be under 35 years old.
- (4) Must be any of the following ;
 - University / graduate school students, administrative officers or the persons concerned who are engaged or majoring in disaster prevention, climatic issue or other similar fields
 - University / graduate school students who are majoring in intercultural communication, including Japanese language learners
 - Working adults who are engaged in Japanese language education, such as teachers or educational administration personnels
- (5) The person who has never been to Japan, in principle.
- (6) Must be in good health.

Persons affected with chronic diseases (diagnosed or undiagnosed) might be accepted by presenting medical certificate and/or declaration of consent. Pregnant person shall not join the program.

 - ① Chronic Diseases

In principle, applicants who suffer from chronic diseases are not allowed to participate in the program. Chronic diseases include: Chronic lung disease (asthma, chronic obstructive lung disease, etc.), Immunodeficiency state (T cell immunodeficiency etc.), Chronic heart disease (congenital heart disease, coronary artery disease etc.), Metabolic disease (diabetes), renal dysfunction, obesity, myasthenia gravis, etc.
 - ② Pregnancy

Pregnant applicants will not be accepted to participate in this program for the reasons related to the health of such applicants.
 - ③ Body Temperature

If a participant's body temperature is 37.5°C or higher on the day of departure, he/she shall not be able to depart for Japan and shall not be eligible to participate.
- (7) Must have sufficient skills in English.
- (8) Must keep group behavior.
- (9) Must commit to sharing and disseminating information on Japan and on their experiences in the program respectively by Social Networking Service (SNS) during and after the program and/or their publications etc., and have a Facebook account for active postings.
- (10) Must commit to cooperating for the questionnaires during and after the program and Post-Return Activities.

5. Necessary Procedure for Application/Selection of Participants

All of the following application documents shall be submitted to the responsible organization.

(1) Entry Form (Form attached : Annex2)

The form shall be completed electronically and send in EXCEL format (not PDF).

(2) Passport Sized Photograph

A passport sized photograph taken within the latest 3 months shall be attached in the space provided on Application Form. A digital photograph shall be accepted, however, it shall be a passport styled photograph.

Please note that selfies or photographs not in a white background shall not be accepted.

(3) Scanned Copy of the Applicant's Passport (Pages of photograph and the "ENDORSEMENT")

If an applicant does not have a valid passport, such applicant shall immediately obtain a valid passport and submit the photocopy of the page of the photograph as soon as the decision was made for the acceptance of the applicant to the program.

(As a general rule, the participants shall have a passport valid for more than 6 months at the time of entry to Japan.)

* Visa must be applied on your own.

("Letter of Guarantee "and"Letter of Reason for Invitation" will be prepared by JTB.)

* Visa is not required for the following cases (as of March,2019) ;

【Ordinary Passport holder】

Brunei / Malaysia (IC passport) / Singapore / Thailand (IC passport)

【Official Passport holder】

Cambodia / Indonesia / Laos / Thailand/ Vietnam

(4) Letter of Understanding (Form attached : Annex3)

Each participant shall be requested to review carefully the conditions described in the Letter of Understanding" before applying to the program. The Letter of Understanding" must be signed by the applicant (or Parent/Guardian for participants under the age of 18).

Deadline to submit the required documents : 20, January 2020

【Requests for Focal Point/Selecting Agency】

- (1) Participants' List (form attached : Annex4) shall be sent to JTB by the deadline.
- (2) Requirements prepared and presented by the participant shall be verified if satisfactorily fulfilled or not. The presented Entry Form shall be verified to review if the participant may be well qualified or not. If any parts of the Entry Form are improperly filled or left blank, the participant shall be requested to fill the Form properly.
- (3) The deadline for the submission of the documents shall be observed strictly. If any of the documents fails to reach JTB by the deadline, the applicant shall not be considered applicable for the program.
- (4) The corresponding data shall be sent directly to Ms.Yuko Tanaka, JTB Thailand, under password protection by e-mail.

Address: tanaka_y.th@jtbap.com
Password: asean19
Query: Application Documents
Group Theme: Exchange Program themed on Reconstruction from Disasters (Thailand)
in the mail title

6. Participants' Handbook

After a notification results to the applicants, A tentative program in Japan and Participants' Handbook for JENESYS2019 prepared/created by JTB will be provided to the participants by e-mail.

The Participants' Handbook contains information about the outline of the Program, travel information, travel tips on how to stay in Japan etc. The participants are highly requested to read the handbook carefully so that they can sufficiently prepare for the participation in the program.

*Some Focal Points/Japanese Embassy shall have an orientation meeting before departure.

*On the departure day, if the participant has either of the following symptoms, the leader/supervisor, if any, decides if the participant may travel or not after consultation with Focal Point or Japanese Embassy. Anyone with a body temperature over 37.5°C shall not travel to Japan.

- Feeling feverish or chilly
- Sore throat
- Cough
- Stuffy or runny nose
- Headache or muscle ache

7. Post-Arrival Orientation in Japan

After the participants' arrival in Japan, JTB shall hold an orientation to explain matters below;

- 1) Outline of JENESYS2019
- 2) Program schedule
- 3) Introduction of Japan; its lifestyle and customs
- 4) Questionnaire for participants
- 5) Dissemination on Japan's attractive points
- 6) Others

8. Post-Return Activities and Questionnaires (Mandatory)

All participants shall be required to share their experiences/knowledge acquired through the visit to Japan with friends, family or people in the local community, etc. in order to disseminate the current/accurate understandings on Japan, and to report their activities to the Embassy of Japan in their country.

Each participant shall submit questionnaires on his/her experience/impression in the visit to Japan after return to their countries (within 3 months after the program). The questionnaire shall be sent to each participant approximately within 3 months after the program. In addition, participants shall be highly expected to develop policy recommendations related to their field based on their experience in Japan and to share their findings and experiences in their field publicly and with peers by delivering presentations and disseminating information on Japan through all available methods of publication and communication.

All the participants shall be requested to fill it out and return it to JTB. The Government of Japan is also likely to contact participants to share announcements about nearby programs on Japan or invite program alumni to Japan-related events. The participants shall be requested to report their post-program activities and to continue exchanging opinions and information with Japanese people through the online community sites of the Ministry of Foreign Affairs of Japan (MOFA)* and JTB**.

*Facebook of Youth Exchange Program of MOFA:
<https://www.facebook.com/youthexchange.mofa>

** JTB Youth Exchange Program
Under construction

9. Terms and Conditions

(1) The Arrangements and Expenses Covered by the Program

- Round trip international air tickets from/to the international airport in the participant's home country and to/from Japan. An economy class seat is applied.

*Excess baggage charge shall be incurred by the participant, if any.

*International departure and arrival airport cannot be changed for any reason.

- Overseas travel accident insurance

*Chronic diseases, dental diseases and pregnancy diagnosed by a Japanese medical doctor and cases disapproved by the insurance company will NOT be covered by the insurance. Expenses for above mentioned matters are to be incurred personally.

Insurance	Coverage	Amount (JPY)
Accident	Death Benefit	¥10,000,000
	Physical Impediment Benefit	¥10,000,000
	Medical Expense	¥10,000,000
	Sickness Medical Expense	¥10,000,000
	Rescuer's Expense	¥3,000,000
	Personal Liability	¥50,000,000

- For scheduled activities in Japan

- Accommodation
- Transportation
- Meals
- Admission fees

*No cash allowance is provided to participants including supervisors / leaders .

*Participants are expected to bear personal expenses, such as passport fees, fees for vaccination, excess baggage charges, travel expenses between their home and departure airport, fees for accommodation and meals in their countries, and fees for purchasing souvenirs or personal goods before or during the program.

(2) Cancellation Policy

- ✓ The participant shall be fully responsible for the costs incurred by JTB, if a cancellation of all or a part of the program is made due to the applicant's own reason just before the start of the program.
- ✓ The participant shall make payments for such costs immediately when JTB requests the participant to make such payments in the way as instructed by JTB.
- ✓ Such payments shall be made for the cost incurred by JTB for unused portion of the arrangements, even if no additional payments are made by JTB due to such cancellation.
- ✓ Once accepted the participant's application and arranged the flight and accommodation, participants are likely to be responsible for costs associated with cancellations or unexpected changes which are attributable to the participants and due to reasons other than medical or personal emergencies.

(3) Participants shall NOT be allowed to do any of the following actions;

- ✓ To take the flight or the class of flight different from those designated by the program even if there is no additional cost,
- ✓ To take someone (family, friend or any person of similar position) with the participant as a companion,
- ✓ To skip the official program including scheduled meals or visits for personal reasons such as meeting with someone (relative, friend in Japan, or any person of similar position),
- ✓ Not to stay in the designated accommodation by the program,
- ✓ To arrive before starting the program,
- ✓ To remain in Japan after the program,
- ✓ To travel to the third country on the way to Japan or back to home country,
- ✓ To violate the laws or regulations of Japan. A violator shall be subject to penalties under the Japanese law,
- ✓ To interrupt the program.

(4) Rules during Stay in Japan

- ✓ All the participants have to attend all the programs planned by JTB and they need to follow the rules/guidelines indicated by JTB.
- ✓ Participants that interrupted the program shall be dismissed and shall be responsible for cancellation fees and leaving Japan at their own expense.
- ✓ The participants, including supervisors / leaders , shall stay in a twin or triple room. Sharing the room with person from other country is likely to be necessary depending on the case.
- ✓ JTB will try to prepare the followings matters, if necessary for religious reasons. However, such matters are likely to be unavailable depending on situations.
 - ◇ Time and place for prayers
 - ◇ Meals suitable for persons with food restriction for religious reasons

The program schedule shall be followed strictly. Therefore, it is impossible for the participants to have time to meet friends or relatives in Japan during the program.

In the event a participant catches the flu during their stay in Japan, such participant shall be quarantined for 5 days according to Japanese regulation. If the quarantine period overlaps with the date of departure from Japan, the participant's return flight shall be postponed.

(5) Photographs/Videos Taken during the Program

While participating in the program, photographs and videos, participants' comments, etc. are likely to be recorded by JTB or other participating organizations. In addition, all of the participants shall agree that such photographs, comments and contents posted to SNS by participants may be used in various media for the purpose of introducing JENESYS2019 or in business reports.

The participant shall agree to grant permission to JTB and the organizations participating in the program to use his/her photographs, films, or recorded items taken or collected during the program. The participant shall authorize the publication of his/her name and pictures, the sound/video recordings of his/her voice, and printed/electronic copy of his/her information, in any and all media including, without limitation, cable/broadcast television, internet, newspaper, magazines, brochures or other printed media for all purposes including, but not limited to, promotion, advertising, meetings, and educational conferences. This permission shall extend to all languages, media or formats currently or hereafter devised, and shall continue without time limit unless the participant revokes the permission in writing to JTB.

(6) Respect for Japanese Law and Regulations

During the stay in Japan, participants shall respect the laws and regulations of Japan, and any violators shall be subject to penalties under Japanese law. Any legal dispute arising out of the application and admission of, or relating to, this program between the participants and the Japanese Government or JTB shall be governed by and construed in accordance with the domestic laws of Japan, without regard to principles of conflicts of laws, and shall be subject to the exclusive jurisdiction of the applicable courts in Japan.

(7) The Attribution of Responsibility during the Program

All participants shall agree to release JTB (including its employees and agents) of and from any and all claims, demands, damages, losses, liabilities and expenses including, without limitation, reasonable attorneys' fees and expenses (collectively, "Claims") arising from or relating to a participant's participation in JENESYS2019 ; provided, however, that this release shall not apply to any Claims related to or arising from JTB's gross negligence, bad faith or wilful misconduct. Finally, all participants shall agree to indemnify JTB (including its employees and agents), and hold it harmless, of and from any and all claims arising from or relating to their breach of the terms and conditions of this Application Guideline.

All participants shall take responsibility for any and all consequences of his/her own behaviour not obeying any rules, regulations or warnings, or injury, loss or damage to any person or property due to his/her accident, theft, crime or any conduct. The participant shall agree to indemnify, defend and hold JTB and its staff free from/against any and all claims, demands or liabilities as a result of his/her own conduct. JTB shall in no manner be responsible for such troubles.

10. Personal Information Protection (Attached : Annex5)

Personal information collected under JENESYS2019 shall be treated in compliance with Personal Information Protection Law in Japan. JTB shall ensure the appropriate handling of personal information.

JTB may provide personal information to publishers, cooperation organization, etc. in order to operate and report the program by means of postal mail, fax or E-mail. Personal information shall not be used for any purposes other than operating and reporting the program.

The participants shall disclose their personal information to JTB at their sole discretion. If the participants refuse to disclose such information, difficulties in the operation of the program are likely to occur. Therefore, the participants shall be requested to understand and provide consent to the provision on personal information.

11. Inquiries

Questions relating to the JENESYS 2019 shall be e-mailed to JTB at jenesys2019asean@jtb.com). Please enter **“Query: JENESYS2019 Group Theme: Exchange Program themed on Reconstruction from Disasters (Thailand)”** in the mail title as the subject heading.

Implementing Agency : JTB Corp.(JTB)

JTB Group

- Established: November 12, 1963 (Founded: March 12, 1912)
- Number of employees: 28,510 (JTB Group employees as of March 31, 2019)

JTB Group was founded as the “Japan Tourist Bureau” in 1912, with the objective of contributing to Japan’s economy by welcoming overseas travellers to Japan. For over 100 years since then, the JTB Group has been the driving force behind Japan’s tourism industry.

JTB Group is building an expansive network that currently covers 143 cities and 510 offices across 39 countries/regions. In keeping with the JTB Group philosophy of “Contributing to the realization of a peaceful and enriched society by creating opportunities for human exchange and interaction across the world stage”, around 29,000 JTB Group employees worldwide work in close coordination to offer high value services.

Annex

1. ANNEX 1. Role of Supervisor / Leader
2. ANNEX 2. Entry Form
3. ANNEX 3. Letter of Understanding
4. ANNEX 4. Participants` List Form
5. ANNEX 5. Handling of Personal Information

ENESYS

Reg.NO. _____

JENESYS2019 Inbound Program

Group Theme: Exchange Program themed on Reconstruction from Disasters

(Country: Thailand)

LETTER OF UNDERSTANDING

In consideration of my acceptance and participation in the above-mentioned "JENESYS 2019 Inbound Program", hereafter referred to as "the Program",

I, _____, agree and consent to the following:

Name in block letters

- I have read and fully understood the document entitled "Application Guidelines" for JENESYS2019.
- I hereby certify that the statements made by me in "Entry Form" are true and correct.
- I understood the personal information that provided in this application would be handled in accordance to the following standards of personal information set forth by JTB corp. Also I agree the personal information will be properly managed and provided to third companies / parties arranging the program as necessary.
- JTB Corp., and associated Subcontractors will not be held liable for any of the actions or negligence of any third parties including, but not limited to: commercial airlines, hotels, and restaurants. Also, if my citizenship requires visa to enter Japan and other country (for transit purpose), I am responsible for physically retrieving the visa.
- I am fully responsible for the arrangement, expenses, methods, and safety of transportation to/from my residence to/from the designated International Airport to be used for the Program, and it is not considered the responsibility of JTB Corp., or associated Subcontractors whatsoever.
- JTB Corp., its subcontractors, and the host organizations are not and will not be held liable for any injury, accident, illness, loss or personal property or other contingencies, which may ensue during, or in connection with my participation in this program except that such injury, accident, illness, loss of personal property or other contingencies are related to or arising from JTB Corp.'s gross negligence, bad faith or willful misconduct.
- Any and all debts incurred by me during this program including, but not limited to: medical, dental, hospital bills (over and above the provided traveler insurance coverage), replacing a lost passport, and personal expenses (e.g. long distance calls) are my own responsibility and will not be paid by JTB Corp., or its subcontractors.

- JTB Corp., and its subcontractors reserve the right to change or alter travel, lodging, or other arrangements without notice or reason.
- JTB Corp. may remove me from the program at any time for reasons staff deems sufficient including, but not limited to, my attitude, or behavior. Expenses incurred for such removal are my responsibility and must be paid by me immediately upon demand.
- I am fully responsible for costs associated with last-minute cancellations or changes, initiated by me, due to any reason other than a medical or personal emergency.
- All costs that are not explicitly included in the program are my own responsibility.
- Photos taken of me during the course of the tour may be uploaded to the Program website and used in promotional materials.
- I understand that family members who are not participants in the Program are not allowed to accompany me or my group.
- I will abide by and adhere to Japanese laws and rules.
- I will share my experiences on the program after returning my home country and fill out a questionnaire about them. The Program administrators may contact me for follow-up surveys 3 months after the end of the program. These entities may also contact me to share announcements about nearby programs on Japan or invite me to Japan-related events.

By signing this Form, and agreeing to participate in the JENESYS2019 Inbound Program, I, the participant, have read the foregoing and consent and agree to its contents. I am also agreeing to release JTB Corp. (including its employees and agents) of and from any and all claims, liabilities, actions and causes of action arising from or relating to your participation in the JENESYS2019 Inbound Program, except for gross negligence of JTB Corp.

Signature of Participant

_____/_____/_____
Date (Day/Month/Year)

Signature of Parent / Guardian

_____/_____/_____
Date (Day/Month/Year)

* A minor under the 18 is required to have the consent of parent / guardian.

JENESYS2019 Inbound Program Participants' List Form
 Group Theme: Exchange Program themed on Reconstruction from Disasters
 (Country: Thailand)

*Spelling of our name must be same with that on your passport.

*Spelling of our name must be same with that on your passport.

*Spelling of our name must be same with that on your passport.

*Spelling of our name must be same with that on your passport.

Serial Number	Host Country	Host Name	Family Name	Major Name (if any)	Gender (M/F)	Nationality	Date of Birth (Year/Month/Day)	Age	Native Country	Foreign Language	Passport type	Passport Number	Date of Expiry of Passport (Year/Month/Day)	Place of residence	E-mail	SKT ID/Address (Facebook, etc.)	School/Company/Organization	Major / field of study	Grade / level of study	Medical history	Food Allergies	Other interests	Medical insurance	Point of Departure	Date of Departure	Date of Return
1							1999/7/29	20	English	English	Ordinary	AL1346	02/12/2010	LONDON	amun@le-ges.com	idm154711	University of East London	Economics	Undergraduate	None	None	None	None	LONDON	0/0	0/0
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The Roles of the Supervisors / Leaders for JENESYS2019 ASEAN

In accordance with implementation of JENESYS2019, close cooperation among supervisors / leaders and JTB escorts are expected smooth and safe operation of the program.

As for the student batch, the supervisor / leader must be a teacher/professor of the High-school/university the participating students are attending, and is responsible for protecting and guiding students, and must accompany with and be accountable in any situation where students get sick, injured, or any other instance where assistance is necessary.

1. Supervision during the visitation to Japan and the return from Japan

Supervisors / Leaders shall responsively lead the participants to travel to and from Japan (JTB escort will NOT accompany the travel).

(1) Arriving at Japan	<ul style="list-style-type: none"> ① Gather all of the participants and roll-call ② Confirm the passport, tickets, embarkation/disembarkation cards, etc. of the participants. ③ <u>Have a pre-travel health check of participants</u> <p>If anyone has health problem the supervisor / leader is responsible for the decision as to whether he/she can travel to Japan. *Any participant with health hindering aspects such as pregnancy, pre-existing medical conditions (including chronic diseases), temperature over 37.5C, or any other health conditions is not allowed to travel.</p> <ul style="list-style-type: none"> ④ Assist participants with their embarkation procedure and transit procedures at transit site, find the boarding gate and confirm the number of participants. ⑤ Assist with Japan immigration procedures
(2) Departing from Japan	<ul style="list-style-type: none"> ① Check the return route of each participant ② Assist with embarkation procedure and transit procedures at transit site, find the boarding gate and confirm the number of participants. ③ Assist with immigration procedures of applicable country ④ See off the participants

2. During the stay in Japan

During the stay, separate the duties with JTB escorts as shown below and cooperate with in order to manage the duties smoothly. Mainly the supervisor / leader must check the general status of the participants, report their status and share information with status with the JTB escorts.

	Supervisors / Leaders	JTB Escorts (JTB Interpreters)
(1) Orientation	① Give explanations on safety management to the participants (*1) ② Distribute SOS card (*2)	
(2) During the program	① Roll-call before leaving all sites ② Check for items left behind ③ Make sure everybody is aware of the meeting time ④ Reminder of the rules and prohibitions ⑤ Arrangement of speech by group representative for visit /observation ⑥ Supervise participant's health ⑦ Assist participants with questions about religion and cultural customs ⑧ Assist during coverage by the media ⑨ Collect pictures/data of dissemination related to the program by the participants through SNS etc. and submit to JTB	① Overall management of schedule ② Explanation of the visit/ observation summary and the purpose of the program ③ Guidance ④ Interpretation ⑤ Providing additional information pertaining to the subject at that time ⑥ Providing advices for living in Japan during the stay ⑦ Checkup visit during the homestay ⑧ Check dissemination related to the program by the participants through SNS
	<p><u>Emergency Protocol</u></p> <p>In case of an emergency, supervisors / leaders and JTB escorts make an initial response by closely communicate with each other and consult with JTB escorts.</p> <p>If a participant becomes ill, supervisor / leader must accompany the sick participant with the JTB escorts to the hospital.</p>	
(3) Hotel	① Preliminary check of the emergency routes of hotels and the venues ② Relay the rules of going out; give permission	② Explanation of rules during the hotel stay ③ Reminder of the meeting time and the schedule

(*1) Safety management lecture given at the orientation

- Regarding prevention of transmitting sickness (washing hands and throat, usage of masks and hand sanitizers, not sharing food and drinks.)
- Procedures for going to the hospital
- Constant reminders regarding situations such as robbery, lost items, incidents and accidents
- Procedures if a natural disaster (especially an earthquake) occur
- Check for allergies, the cause of allergic reactions, necessary procedures to take if the student gets sick, and the name of the medication the participant takes regularly

(*2) Includes the JTB Escort's emergency phone number

3. After returning to the home country

Support the participants in implementing Action plan, collect pictures/data of Action Plan / dissemination by the participants through SNS etc. and submit to JTB.

[JENESYS2019 ASEAN] Exchange Program themed on Reconstruction from Disasters
Itinerary (tentative)

Country : ASEAN states and Timor-Leste

Period of stay : 10 to 18 March 2020

No. of participants : total 176 participants (sub 16 participants * 11 countries)

Language : English

Visit place : Tokyo, Tohoku(T.B.C.)

Day	Date	Attribute of participants	6 persons						4 persons		Visit place
			Group 1	Group 2	Group 3	Group 4	Group 5	Group 6	Working adults	Working adults	
		16 Participants (Number of people assigned to each country)	6 persons		6 persons		4 persons				
		Attribute of participants	University students, Graduate school students, Working adults *Under 35 years old	University students, Graduate school students *Under 35 years old	University students, Graduate school students *Under 35 years old	University / graduate school students who are majoring in intercultural communication, including Japanese language learners	Working adults who are engaged in Japanese language education, such as teachers or educational administration personnels	Working adults *Under 35 years old	Working adults who are engaged in Japanese language education, such as teachers or educational administration personnels		
			Contents								
			Arrival								
			[Orientation]								
			[Keynote-lecture] ASEAN Secretariat								
			[Lecture] JICA (Japan International Cooperation Agency)								
1	3/10	AM Tue PM									
2	3/11	AM Wed PM	[Lecture] Related to Disaster prevention / Reconstruction	[Visit]Facilities / Institutions related to Disaster prevention / Reconstruction	[Visit]Facilities / Institutions related to Disaster prevention / Reconstruction	[Visit]Facilities / Institutions related to Disaster prevention / Reconstruction	[Visit]Facilities / Institutions related to Disaster prevention / Reconstruction	[Visit]Facilities / Institutions related to Disaster prevention / Reconstruction	[Visit]Facilities / Institutions related to Disaster prevention / Reconstruction	[Visit]Facilities / Institutions related to Disaster prevention / Reconstruction	Tokyo
3	3/12	AM Thu PM	[Move] Tokyo => Local (Tohoku) [Courtesy visit, lecture] Municipal office / Institutions related to Disaster prevention / Reconstruction	[Visit]University / Japanese language school / Tokyo => Local (Tohoku)	[Visit]University / Japanese language school / Tokyo => Local (Tohoku)	[Visit]University / Japanese language school / Tokyo => Local (Tohoku)	[Visit]University / Japanese language school / Tokyo => Local (Tohoku)	[Visit]University / Japanese language school / Tokyo => Local (Tohoku)	[Visit]University / Japanese language school / Tokyo => Local (Tohoku)	[Visit]Junior-high school / High school / Tokyo => Local (Tohoku)	Local
4	3/13	AM Fri PM	[Visit]University / Company related to Disaster prevention / Reconstruction	[Visit]Facilities / Institutions related to Disaster prevention / Reconstruction	[Visit]Facilities / Institutions related to Disaster prevention / Reconstruction	[Visit]Facilities / Institutions related to Disaster prevention / Reconstruction	[Visit]Facilities / Institutions related to Disaster prevention / Reconstruction	[Visit]Facilities / Institutions related to Disaster prevention / Reconstruction	[Visit]Facilities / Institutions related to Disaster prevention / Reconstruction	[Visit]Facilities / Institutions related to Disaster prevention / Reconstruction	Local
5	3/14	AM Sat PM	Home-Stay	Home-Stay	Home-Stay	Home-Stay	Home-Stay	Home-Stay	Home-Stay	Home-Stay	Local
6	3/15	AM Sun PM	[Visit]Cultural Properties (Historical Structure)	[Visit]Cultural Properties (Historical Structure)	[Visit]Cultural Properties (Historical Structure)	[Visit]Cultural Properties (Historical Structure)	[Visit]Cultural Properties (Historical Structure)	[Visit]Cultural Properties (Historical Structure)	[Visit]Cultural Properties (Historical Structure)	[Visit]Cultural Properties (Historical Structure)	Local
7	3/16	AM Mon PM	Local (Tohoku) => Tokyo	Local (Tohoku) => Tokyo	Local (Tohoku) => Tokyo	Local (Tohoku) => Tokyo	Local (Tohoku) => Tokyo	Local (Tohoku) => Tokyo	Local (Tohoku) => Tokyo	Local (Tohoku) => Tokyo	Tokyo
8	3/17	AM Tue Night	[Reporting session]	[Reporting session]	[Reporting session]	[Reporting session]	[Reporting session]	[Reporting session]	[Reporting session]	[Reporting session]	Tokyo
9	3/18	AM Wed AM	[Departure]	[Departure]	[Departure]	[Departure]	[Departure]	[Departure]	[Departure]	[Departure]	Tokyo

*Subject to change

Handling of Personal Information

Privacy Policy

1. Appropriate Protection for Personal Information with Its Administrator

JTB Corp. has appointed the following staff member as a Protection Administrator of Personal Information, so as for the member to appropriately and safely manage the personal information about participants, by adopting measures to prevent the information from being leaked, lost, or damaged.

A Chief Protection Administrator of Personal Information: Head of CSR Promotion Office at JTB Corp., with its principal place of business at 2-3-11 Higashi-Shinagawa, Shinagawa-ku, Tokyo, Japan (TEL: 03-5479-2211)

2. Purpose of Use for Personal Information

Personal information about participants shall be used for *the reason of "JENESYS2019"* with the extent of due performance of its business in JTB Corp. We respect participants for their decision whether they will provide us with their information; however, if no proper data is offered, JTB Corp. may not be able to work as a service provider adequately for participants.

3. Provision or Consignment of Personal Information to Third Parties

In so far as the situations listed below, personal information about participants shall either be provided or consigned to third parties under the terms and conditions specified in Section 4:

- (1) When consignors, on behalf of JTB Corp., will supply information or service through direct mail, e-mail, or others,
- (2) When consignors, on behalf of JTB Corp., need to undertake individual services such as after-sales,
- (3) When, as an attempt to provide statistical information, personal information for each participant is collected or analyzed, processed into a form that cannot identify or specify any individuals, and statistically disclosed,
- (4) When disclosure is lawfully required by ordinance or from court or other government agencies; and,
- (5) When, for other specific purposes, participants allow us to provide or consign their data to third parties

4. Confidentiality with Relevant Business Partners to Be Provided or Consigned

When the whole or any part of business is entrusted, JTB Corp. will make a confidential agreement with partner companies JTB Corp. carefully examined in terms of a control system substantially functioned, in which they can protect personal information justly and properly, so as to rigidly manage the information provided by participants.

5. Acceptance for Request from Participants on Disuse and Deletion of Personal Information

JTB Corp. is happy to have requests from our participants on their personal information, such as notification of the purpose of the information in use, disclosure, correction, addition, or omission of data, disuse or elimination of data, or the termination of an activity sending data to any third parties. For this inquiry, we need verification of a relevant participant before handling his or her request for a reasonable period.