



**MEMORANDUM OF AGREEMENT
OF ACADEMIC COLLABORATION**



between

HUE UNIVERSITY OF AGRICULTURE AND FORESTRY, VIETNAM

and

FACULTY OF AGRICULTURE

UBON RATCHATHANI UNIVERSITY, THAILAND

Hue University (HU), Vietnam and Ubon Ratchathani University (UBU), Ubon Ratchathani, Thailand signed a Memorandum of Understanding (MOU) in April 2013 to promote international academic cooperation and exchange of teaching and research experience between both universities. Hue University of Agriculture and Forestry (HUAF) and the Faculty of Agriculture, UBU agree to establish an academic collaboration as part of this MOU. The Memorandum of Agreement of Academic Collaboration consists of professional staff development, joint project research, and student exchange and internship programs according to the following:

1. Exchange is available for full-time staff and post-graduate and undergraduate students. Staff must have been working in their home university for at least one (1) year. Post-graduate students must have completed at least one (1) semester of their academic program in their home university. Undergraduate students must have completed at least five (5) semesters of their academic program in their home university.
2. The staff development and exchange program will be in accordance with each institution's mission, academic rules and policies.
3. Each staff development program or exchange student will enjoy the same academic rights and privileges enjoyed by the staff or students enrolled at the host university.
4. The staff development and exchange program will take place every First Semester, Second Semester and Summer Session.
5. An exchange staff or student may stay in the host university for at least one (1) month but not more than one (1) semester, unless there has been agreement about a specific activity.
6. The materials and equipment for an exchange program must be provided by the host university for staff development and/or student exchange, unless financial aid is available from the research granting body of the guest university.
7. Each participating staff or student will pay for his/her travel, accommodation, living expenses, and insurance costs unless financial aid is available in his/her home university.

8. Assistance in securing accommodation will be provided by the host university.
9. Each participating staff must submit the following to the host university:
 - a. Application form
 - b. Approved work record
 - c. Research plan
 - d. Letter of recommendation from the Dean of the staff's home university
 - e. Curriculum Vitae
 - f. Proof of medical insurance
 - g. Copy of passport
10. Each participating exchange student must submit the following to the host university:
 - a. Application form
 - b. Approved plan of study
 - c. Letter of recommendation from a supervising professor from the student's home university
 - d. Copy of official transcript of grades
 - e. Proof of medical insurance
 - f. Copy of passport.
11. In case of misbehavior on the part of the staff or the student, the host university will immediately report the details of the case in writing to the home university. In such cases, the host university or its government will have no jurisdiction to enforce disciplinary action towards the exchange staff/student except for acts that are universally accepted as contrary to good manners and correct conduct, or contrary to respect for life and property, and other human rights. The home university will voluntarily withdraw the exchange staff/student guilty of the misbehavior and/or acts in defiance of existing standards, rules, and regulations of the host university.

This agreement may be modified through mutual discussion and consent of the two institutes and will remain in effect from the date of signature for an initial period of five year. Thereafter, it will be automatically renewed each year. However, after the initial period, either university may terminate the agreement by giving six months' written notice of such intent.

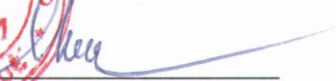
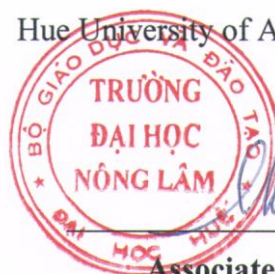
The parties agree to this Memorandum of Agreement of Academic Collaboration on **26 August 2013** at Hue University of Agriculture and Forestry.

Faculty of Agriculture
Ubon Ratchathani University



Associate Professor
Dr Watcharapong Wattanakul
Dean

Hue University of Agriculture and Forestry



Associate Professor
Dr Nguyễn Minh Hiếu
Rector