



Ubon Ratchathani University Announcement
International Graduate Student Application in 2016 (second semester)

Ubon Ratchathani University invites students to make applications for graduate study in person Mondays to Fridays in office hours and at any time on the internet for the second semester in the 2016 academic year. The details are provided as follows:

1. Number of applicants

Faculties	Number of places		Total
	Master degree (15 programs)	Doctoral (8 programs)	
Science	40	10	50
Engineering	88	23	111
Liberal Arts	12	-	12
Pharmaceutical Sciences	26	1	27
Management Science	20	-	20
College of Medicine and Public Health	3	-	3
Total	189	34	223

Note: Details are provided in the attachments.

2. General Qualifications

2.1 Educational background

2.1.1 Master degree

2.1.1.1 Applicants must have graduated with a bachelor degree or any undergraduate study from universities approved by the Ministry of Education or Office of the Civil Service Commission.

2.1.1.2 Special qualifications as requested by the programs.

2.1.2 Doctoral degree

2.2.1 Applicants must have graduated with a master degree or any graduate study from universities approved by the Ministry of Education or Office of the Civil Service Commission.

2.2.2 Applicants must have graduated with a master degree or diploma in related fields approved by the Ministry of Education or Office of the Civil Service Commission or requirements set by the university (the details are provided in the attachments)

2.2 The applicants must not have been dismissed from a university due to misconduct.

2.3 If applicants apply and pass the exam and register for Ubon Ratchathani University but are unable to graduate from their previous studies, their applications will not be accepted.

3. Specific Qualifications

Applicants' qualifications must satisfy the program requirements.

4. Application

4.1 Process of application

4.1.1 Application by the applicants in person

Applicants must submit the application form and related documents at the Office of International Relations and pay the fee of 500 baht per program. If other persons submit the application forms on behalf of the applicants, then the forms must have been completed by the applicants. Application is available from 2 September to 18 November 2016, Monday-Friday (except holidays).

4.1.2 Apply by internet

Applicants must pay the application fee of 500 baht per program by printing the form from <http://www.ubu.ac.th/en> and pay the fee at any branch of the Siam Commercial Bank. Applicants must send the application forms and documents to the Office of International Relations, Ubon Ratchathani University, Ubon Ratchathani, 34190 (please mark them "Application form for the Office of Graduate Studies Affairs"). Application is available from 2 September to 18 November 2016. Application fees are not returned for late applications (as per the date of postage).

4.2 Applicants can apply more than 1 program if the dates of the exams are not the same day. However, applicants may study only 1 program if they pass exams in more than 1 program.

5. Documents

5.1 Completed application form

5.2 Two photos (1 inch) (straight face, no hat, no glasses, formal dress) (the photo must not over six months old)

5.3 Copy of certificate

5.4 Copy of transcript

5.4.1 Master degree

- Copy of bachelor degree transcript or certificate

5.4.2 Doctoral degree

- Copy of master degree transcript or any certificate or bachelor degree (related field)

5.5 Copy of identity card or passport

5.6 Copy of name or surname change/marriage license

5.7 Copy of certificate for English test such as TOFEL, IELTS, TOEIC, TU-GET, CU-GET, or any certificate approved by a recognized language institution.

5.8 Copy of payment

5.9 If the applicants are government officers, they must show a letter from their superior allowing them to apply.

5.10 If the applicants are monks or novices, they must show a letter from the patriarch allowing them to apply.

5.11 Any documents in respect to program requirements

Note: 1. Every copy is required as A4 and certified as a true copy

2. If the university proves that any of the documents are fraudulent, the application will be dismissed.

6. Criteria for application judgment

- 6.1 The university does not take responsibility for any mistakes made by applicants in the application forms.
- 6.2 The applicants can apply only for one program per application form.
- 6.3 Incomplete application forms and documents are not considered.
- 6.4 Application fees are not returned if applicants cancel the applications.
- 6.5 The application forms are approved by program committees from the faculties.

7. Schedule

No.	Activities	Date
1	Application announcement	2 Sep 2016
2	Application in person	2 Sep-18 Nov 2016
	Application by internet	2 Sep-18 Nov 2016
3	Announcement of the names of examination candidates	7 Dec 2016
4	Examinations/interviews	10-25 Dec 2016 (examination day depends on the program)
5	Announcement applicants who passed the exams	28 Dec 2016
6	Payment to confirm acceptance of positions in the programs	29 Dec 2016-6 Jan 2017
7	Personal information record for new students (by internet)	29 Dec 2016-6 Jan 2017
8	New students to report and orientation	6 Jan 2017
9	Start study	See university calendar

8. Announcement of the names of examination candidates and examination days

- 8.1 Announcement will be available on 7 December 2016 at <http://www.ubu.ac.th/en> and the Office of International Relations.
- 8.2 The details of the examinations appear as an attachment.

9. Announcement of applicants who passed the exams

Announcement will be available on 28 December 2016 at <http://www.ubu.ac.th/en> and the Office of International Relations.

10. Confirmation, payment, and personal information record

Confirmation, payment for confirmation, and personal information record will be done between 29 December 2016 and 6 January 2017. Applicants can follow the process of activities at <http://www.ubu.ac.th/en> for confirmation and payment and www.reg.ubu.ac.th for personal information record.

11. Report to study and payment

- 11.1 Students must confirm to study, send documents and pay any fees on 6 January 2017
- 11.2 If students do not report to study and do not pay any fees by the deadline, they will be denied the right to study except in unexpected circumstances.

However, these cases have to be considered by the President. Any extension to study or pay fees in relation to these circumstances has to be done within 7 days of the reporting day (6 January 2017).

2 September 2016

Signature

(Dr Ratchada Sopakayang)
Assistant to the President for Academic Affairs
Acting for President of Ubon Ratchathani University